

## **Foxboro Founders Day Planning Committee 2010 FIELD ACTIVITIES**

Foxborough will be celebrating its 20<sup>th</sup> Founders Day on Saturday, **June 12<sup>th</sup>**. Founders Day is always celebrated during the weekend closest to the anniversary of its date of incorporation, June 10, 1778. This year theme is volunteerism.

Enclosed are the forms you will need to complete in order to participate in this year's field activities.

**Parade registrations forms have been mailed under separate cover or may be downloaded from our web site [www.foxboroughfoundersday.com](http://www.foxboroughfoundersday.com)**

### **Field Activities at Booth Playground**

Field activities are open to non-profit organizations based in (or having a substantial presence in) the Town of Foxborough. Each booth space should have a sign, which identifies the organization or group. No political or religious statements are allowed.

In order to cover the ever-increasing costs of Founders Day activities, we have created a pricing structure that we hope will fairly distribute the costs based on the size and use of the space and the need for electricity. Although prices have increased this year, we have implemented an early registration discount of \$10 per space so, in most cases, there would be no increase for registrations completed by May 15<sup>th</sup>. **EARLY REGISTRATION MUST INCLUDE THE SIGNED INDEMNIFICATION FORM TO BE ELIGIBLE FOR THE DISCOUNTED FEES.**

Booth spaces will be 20' x 20', with a limited number of larger spaces being available. You must provide your own tents/tables/chairs/ and shade. Site registration fees start at \$40 for a 20' x 20' site with no fundraising activity, scaling up to \$75.00 for a fundraising site with electricity. Because of safety considerations, no private generators are allowed. Please see the pricing chart on the enclosed form and select the site that best suits the needs of your organization.

Space preferences are honored to the extent possible on a first-come first-served basis.

An **indemnification form** is required for each group. Please complete the enclosed form and return it with your registration form. One **parking permit** will be issued per site, with additional permits available on an as needed basis. Please indicate the reason for additional spaces on the registration form.

If food is being served, a one-day **Board of Health permit** will be required. **Each group is responsible for registering with the board of health, at Town Hall. This must be done no later than 30 days before the event to ensure approval for serving food.** We have provided the forms and they may be returned with your registration form or sent directly to the Health Department at Town Hall. If your group is planning on selling or giving away live animals, you must get prior written permission from the Foxboro Animal Control Officer.

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The Planning Committee is responsible for the safety of the crowds at Founders Day. Therefore, if an activity or item to be sold is considered dangerous or inappropriate, the Planning Committee will prohibit it. If you have a question about whether or not your planned activity might be considered dangerous, please contact us first. Due to problems in the past, selling squirt guns and silly string is prohibited at the field.

**The deadline for booth registration is Friday, May 15th.**

To help us manage our mailing list:

- 1) Please call Steve Drew (508-942-0302) or email [field\\_committee@foxboroughfoundersday.com](mailto:field_committee@foxboroughfoundersday.com) if you want the group's name to be deleted from the list.
- 2) Please pass this update to the appropriate person in your group if you are no longer your group's contact. Please have the new contact call to correct the mailing list.

Thank you for supporting and participating in Founders Day! If you have any questions or comments, or would like to volunteer to help in any of the activities, please call Mark Emery at 543-3634, Steve Drew (field) at 508-942-0302, or Pete St. Laurent (field) at 508-543-3196.

Additional information and forms can be found on our web site:  
[www.foxboroughfoundersday.com](http://www.foxboroughfoundersday.com).

## RULES FOR FOUNDERS DAY FIELD PARTICIPANTS

- The Founders Day Planning Committee reserves the right to prohibit any activity it deems to be dangerous or inappropriate.
- Each participating organization is responsible for its own trash removal (to the dumpster provided).
- No private generators are allowed. All electrical hookups must be ordered in advance.
- The field is available at 7:00 AM on Founders Day for set-up.
- All vehicles must be off the field by 10:00 AM
- When breaking down booths, vehicles must be off the field by 6:00 PM or must stay until 15 minutes after the fireworks have ended.
- If you are selling or giving away live animals, you must have prior written permission from the Foxboro Animal Control Officer.
- If you are selling food (of any kind) you must apply to the Health Dept. for a permit no later than May 15, 2010
- A copy of these rules should be kept at each location for all participants to follow.

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### FIREWORKS DONATIONS

**Name of Organization:**

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We would like to donate \$ \_\_\_\_\_ to the Fireworks Fund.

Please make check payable to: "Founders Day – Fireworks Fund"  
And mail to: Founders Day Committee at 40 South St., Foxborough, MA. 02035